

Housing Affordability Standing Committee

Terms of Reference

The Housing Affordability Standing Committee is established in accordance with Section 141 of the *Community Charter*. The Standing Committee will make recommendations to Council on means by which to improve access to affordable housing and supply with the District of Saanich.

Mandate

The Housing Affordability Standing Committee will make recommendations to Council on how best to address housing affordability and supply within the District of Saanich, both now and over the long term. Housing affordability and supply will be considered holistically in light of other significant costs of living for residents such as transportation and required care for family members (ex. child, partner, parent).

This work will be done in the context of key policy documents, such as but not limited to: the Official Community Plan; the Regional Housing Affordability Strategy; the Regional Growth Strategy; the Climate Action Plan; the Active Transportation Plan; the Housing Strategy, the Housing Needs Report and the Childcare Strategy. The work of the committee will also take into consideration policies and actions relating to affordable housing, previously implemented by the District of Saanich.

The Standing Committee will engage the public stakeholders and subject matter experts as necessary to develop its recommendations.

Meetings

- The Standing Committee will meet at least four times per year and may hold special meetings as required at the call of the Chair.
- The agenda will be finalized in consultation between staff and the Committee Chair, and any Committee Member may request that a matter be placed on the agenda.
- The procedure for meetings will be held in accordance with Saanich's Council Procedure Bylaw.
- A quorum is a majority of the committee membership and is required to conduct committee business.

Membership

The Mayor will appoint four elected members of Council to the Housing Affordability Standing Committee and may appoint four members of the community at large.

The Mayor will appoint the Chair.

Staff Support

The Planning Department will provide the required professional support, noting that additional support may be required from relevant departments. The Administration Department will provide secretarial and administrative support.